

## REGULAR MEETING

August 20, 2013

The Buckeye Valley Local Board of Education met in Regular Session at 7:00 p.m.  
At the High School in Baron Hall.

### CALL TO ORDER

President, Tom Sheppard, called the meeting to order.

### ROLL CALL

The following members were present: Mike Bell  
Tom Kaelber  
Joe Roden  
Tom Sheppard  
Mr. Boester

The following members were absent:

Administration present were: Mark Tingley, Superintendent  
Andy Miller, Asst. Superintendent  
Kelly Moore, Treasurer  
Beth Kantner, SACC Director  
Barry Lyons, Middle School Principal  
Jason Spencer, Middle School Principal  
Mark Malcom, Director of Classified Personnel  
Jim Albanese, High School Principal  
Devin Anderson, Elementary Principal  
Katie Karacson, Elementary Principal  
Barbara Coolahan, Director of Pupil Personnel

### PLEDGE OF ALLEGIANCE

Mr. Sheppard led in the pledge of allegiance.

### Presentation of Gifts to Retirees

Mr. Tingley presented the retirees from the 2012-2013 school year a gift on behalf of the district.

#### 14-12 APPROVAL OF AGENDA

Motion by Mr. Bell and seconded by Mr. Sheppard that the agenda be accepted as presented including the Addendum. Mr. Kaelber expressed concern about the agenda items. He expressed to the public that board meetings agendas require a specific purpose, and a 2/3 vote is required when adding or deleting items from an agenda. He wants the public to know what is going on in regards to board agendas.

Roll call vote: Mr. Roden, yes; Mr. Bell, yes; Mr. Kaelber, yes; Mr. Sheppard, yes; Mr. Boester, yes.

Motion carried.

#### 14-13 APPROVAL OF MINUTES

Motion by Mr. Sheppard and seconded by Mr. Bell to approve the minutes of the Regular meeting held June 18, 2013 and the Special meetings held June 28, 2013 at the recommendation of the Treasurer.

Roll call vote: Mr. Bell, yes; Mr. Kaelber, yes; Mr. Roden, yes; Mr. Sheppard, yes; Mr. Boester, abstained.

Motion carried.

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### PUBLIC PARTICIPATION (Items on Agenda)

- 1.) Mr. David Kessler inquired about Administration Salaries. Mr. Sheppard expressed to him that he waits to the consent agenda that his question will work than likely be answered.

### DISTRICT UPDATE

1. Start of the School – Mr. Tingley expressed that the district had a very smooth opening day and all students were home by 4:50 pm. This is the first year that the district is having all day kindergarten at West. The district was on a 2 hour delay on August 19, 2013 due to dense fog. The new district report card from the State of Ohio is ready and will be released to the public on August 23, 2013.
2. Staff Professional Development- The teaching staff engaged in 2.5 days of Professional Development before school started this year. This is the 4<sup>th</sup> and final year for the district to participate in the Race to the Top Grant. For this school year the district is teaching a new math series, as grades 6-12 teachers are unwrapping the standards, and all K-12 teachers are working on SLO's.
3. Enrollment Size- See attachment. With current student enrollment, Mr. Tingley recommended that the board hires another all-day Kindergarten teacher at West. Mr. Tingley also recommended that the district employs an additional HS guidance counselor.
4. Bus Loop/HS Parking Lot Improvement- The High School lot has been fixed, stripped, and numbered. Currently, no traffic is allowed behind the school. Tentatively, the project should be completed October 2013.

### 14-14 FINANCIAL ITEMS

Motion by Mr. Kaelber and seconded by Mr. Roden that the Buckeye Valley Board of Education approve the July, 2013 Financial Report at the recommendation of the Treasurer. Roll call vote: Mr. Bell, yes; Mr. Roden, yes; Mr. Kaelber, yes; Mr. Sheppard, yes; Mr. Boester, yes.  
Motion carried.

### 14-15 CONSENT AGENDA

Motion by Mr. Kaelber and seconded by Mr. Boester that the Buckeye Valley Board of Education approve the following consent agenda items, at the Superintendent's recommendation:

#### A. Certificated Substitutes

Approve for the 2013/14 school year, all certificated substitutes listed on the AESOP system to substitute at Buckeye Valley Schools. Substitutes cannot be listed on the AESOP system unless they have met all proper certification, including background checks, through the Educational Service Center of Central Ohio.

#### B. Classified Substitutes

Diana Jo Borchers	Reba Brown
Malerie Brown	Karen Callis
Kim Carrizales	Ruby Chaffin
Dawn Cochran	Joyce Condit
Paul Darling	Barbara Eubank
Kenneth Fegley	Joey Gaskell
JoAnne Graham	Shelly Harris
Mary Hayes	Angela Kay Holton
Kay Honeter	Denise (DeDe) Houchard
Kimberly Jackson	Amanda Kreft
Joyce Leienberger	Larry Lewis
Steve Lockhart	Mark Murphy
Susan Neill	Janelle Pyle
Kimberly Spangler	Christine Wisener
Janet Foust	

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### Bus Drivers

Rosie Wornstaff	Vaughn DeWitt
Jason Wells	Linda Grandominico
Jessica Wells	Wesley Ranck
Kay Redd	Mike Kelly
Sandy Presley	

### C. Resignations

Accept the resignation of Nancy Talley, HS Science Teacher, effective August 9, 2013.  
Accept the resignation of Tracey Green, Bus Driver, effective August 13, 2013.  
Accept the resignation of Shelly Graves, Cook, effective August 15, 2013.

### D. Supplemental Contracts

Approve the following Supplemental Contracts for the 2013/14 school year.

Pat Wood	HS Faculty Manager	D3/ \$2,593
Adam Hall	Head Varsity Baseball	B2/ \$3,802
Lisa Seely	School Safety Patrol-E	J/ \$691
Traci Kennedy-Brockfield	Yearbook- E	J/ \$691
Candy Staley	Just Say No- E	J/ \$691
Andy Gast	Head Varsity Basketball	Adjust to A5/ \$5,704

### E. Volunteers

Approve the following volunteers for the 2013/14 school year.

Ann Kleiline	Theater, Visions
Larry Kleiline	Theater, Visions
Barry Lyons	Theater, Combo Band for Visions
Kaitlyn Lyons	Theater, Visions
Mark Neville	Visions, Choreography
Nate Boysel	Theater, Visions

### F. Certificated Employment

Approve the following on a one-year limited contract for the 2013/14 school year, Effective August 12, 2013 pending proper certification

Katherine Flynn	HS Science Teacher	BA/2	\$37,458
Christina Clay	East 4 <sup>th</sup> Grade Teacher	BA/2	\$37,458
Nick Powell	Intervention Specialist- East	BA/2	\$37,458
Sharon Comstock	East Intervention Tutor	7 hr/day,	\$19.00/hr.
Mynda Schilling	West Intervention Tutor	7 hr/day,	\$19.00/hr.

### G. Classified Employment

Approve the following on a one-year limited contract for the 2013/14 school year, effective August 15, 2013, pending proper certification.

Shelly Graves	Double Route Bus Driver	Step 1	\$ 16.90/hr
Reba Brown	Double Route Bus Driver	Step 6	\$ 18.23/hr
Betty Louther	Point to Point Driver	Step 0	\$ 49.50/day
Kelly Sheppard	Point to Point Driver	Step 0	\$ 49.50/day
Mitch Penry	Point to Point Driver	Step 0	\$ 49.50/day
Clay Tuggle	Single Route Driver	Step 2	\$ 18.01/hr
Stacey Peterson	Cook- HS (2.5 hrs/day)	Step 6	\$ 14.83/hr
Jim Thompson	Special Needs Route	Step 12	\$ 19.88/hr

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Mike Kelly	Special Needs Route	Step 0	\$16.65/hr
Rob Reynolds	Middle School SACC		\$15.00/hr
	Site Director (eff. 8/13/13)		
Katie Burns	Buckeye Valley West SACC		\$8.50/hr
	(eff. 8/30/13)		
Lindsay Fitzsimmons	Buckeye Valley West SACC Asst.		\$15/hr.

- H. Approve Dates Teachers are required to Attend Meetings during the 2013/14 school year.

Adopt the following calendar, in accordance with the Board/BVTA negotiated Agreement, setting forth all open houses, etc. dates required of members of the Bargaining unit to attend. \*Teachers will attend two evening programs.

*High School	August 21	Open House
	May 22	Academic Awards
	May 30	2014 Graduation
*Middle School August 13		5 <sup>th</sup> Grade Orientation
	August 19	Curriculum Night
	December 5	Music Program (Choir)
	December 18	Music Program (Band)
	May 13	Music Program (Choir)
	May 15	Music Program (Band)
*West Elementary	August 13	Open House
	November 21	Music Program (Grades 1 and 3)
	January 30	Music Program (Grade 4)
	March 25	Music Program (Grades K and 2)
*East Elementary	August 14	Open House
	December 12	Music Program
	April 17	Music Program

- I. Classified Employment- Bus Driver Trainer

Approve the following employees as on the road bus driver trainers for the Buckeye Valley School District for the 2013/14 school year.

Melissa Storch	Step 5	\$ 17.96/hr
Clay Tuggle	Step 5	\$ 17.96/hr

- J. Employment Renewals for SACC

West:	Jody Kelleher- Site Director
	Andrea Wigal- Assistant
	Sylvia Gonzalez- Assistant
	Charity Turner- Assistant
	Dan Michael- Assistant
	Katelin Flinchbaugh- Assistant
	Madeline Wilson- Assistant
	Heidi Creasap- Assistant
East:	Michelle Martin- Site Director
	Nick McKee- SACC Preschool Teacher
	Haley Leonard- Assistant
	Tammy Fetty- Assistant
	Jennifer Horner- Assistant
	Jennifer Burwell- Assistant
	Jenette Irwin- Assistant

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District: Deb Carpenter- Program Accounts Receivable Manager

- K. Approve all School Bus Stops for the 2013/14 School Year.

According to Ohio Pupil Transportation Laws and Regulations, a Board of Education is required to approve the bus stops and designated distance students may be required to walk. Authority to relocate bus stops during the school year may be delegated to the Superintendent or designee.

- L. Authorize Superintendent to Approve Home Instruction

As in the past, with this authorization is not necessary for each request for home Instruction to be taken to the Board of Education for approval. The forms are Completed by the physician and then returned to the Central Office. After the proper form is on file a tutor is recommended for the student.

- M. Approve Attendance and Tuition of Special Needs Students

There are several special needs students who are residents of the Buckeye Valley School District who require special approved educational programs outside of our school district. It is necessary to place each child of compulsory school age, residing within the district, in an appropriate educational program.

- N. Approve Free-Reduced Price Meals for 2013/14.

We have received official approval from the Ohio Department of Education, Division of School Food Service, for Free and Reduced Price Meals

- O. Set Tuition Rate for 2013/14 School Year

Approve the monthly tuition rate to be charged non-handicapped students as Calculated on an annual basis by the Ohio Department of Education. The rate for the 2013/14 school year will be \$822.95 per month.

- P. Maternity Leave

Approve a maternity leave for Shelley Harris, bus driver, for 6 weeks beginning August 15, 2013.

- Q. Family Medical Leave

Approve a Family Medical Leave for Karen Ansley, middle school teacher, for 6 weeks beginning August 12, 2013.

- R. Salary Increase for Non-OAPSE Employees

Approve a base salary increase of 2.0% effective 8/1/13 for the following classified employees in the Administration Office.

Shirley Reely	Payroll/Assistant to the Treasurer
Angela Clase	Accounts Payable/Assistant to the Treasurer
Nancy Fisher	Secretary (per Elementary Secretary pay scale)
Linda Glassburn	Assistant to the Treasurer

Roll call vote: Mr. Kaelber, yes; Mr. Roden, yes; Mr. Bell, yes; Mr. Sheppard, yes; Mr. Boester, yes.  
Motion carried.

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Education approves the following base administrative salary and placement of the following administrators at the indicated category and step, at the superintendent's recommendation:

Base administrative salary effective August 1, 2013- \$64,609

Barbara Coolahan	Dir. Of Student Services	Cat 5	Step 14
Mark Malcom	Dir. Of Classified Services	Cat 2	Step 1
Beth Kantner	Dir. Of SACC	Cat 1	Step 10
Katie Karacson	East Elem. Principal	Cat 4	Step 1
Jason Spencer	MS Principal (7/8)	Cat 5	Step 7
Barry Lyons	MS Principal (5/6)	Cat 4	Step 9
Travis Rupp	Asst. HS Principal	Cat 3	Step 4

Roll call vote: Mr. Bell, yes; Mr. Kaelber, yes; Mr. Roden, yes; Mr. Sheppard, yes; Mr. Boester, yes.  
Motion carried.

### DISCUSSION ITEMS

1. OSBA Capital Conference November 11-13, 2013- Mr. Kaelber agreed to be the district's delegate for the capital conference. Mr. Sheppard agreed to be the alternate.

### PUBLIC PARTICIPATION (Items not on Agenda)

1. Vic Whitney- Asked about the overcrowding at the Middle School. He inquired at the last board work session was there discussion about building an addition to the Middle School, whether it be a loan, bond, etc. Mr. Sheppard responded that the board is always brainstorming ideas on how to deal with these issues, such as having traveling teachers, or having some 8<sup>th</sup> graders go to the High School. No discussion has been made at this time.
2. Brenda Harbison- Expressed her concern about the A/C at the Middle School, and the meeting minutes on the website. Mr. Sheppard responded that Mr. Malcom would look into the A/C issue, and that the board is working on getting better minutes on the website.
3. Tim Harsh- Expressed concern about the Portables at North, and the Vehicles for Sale in front of the North building. Mr. Malcom will take care of the vehicle for sale on the north property, and he is also looking into the removal of the portables.
4. David Kessler- Expressed his concern with the number of executive sessions the board partakes in. He felt they are excessive. Mr. Roden responded that yes the board partakes in executive session; however he gave credit to Mr. Sheppard to ensuring that all executive session rules are abided by.
5. Deborah Bonden- Expressed concern about communication in regards to the agenda. If there are changes is it reasonable to expect a call, voicemail, email with the corrections? Mr. Sheppard responded that if there any changes, the board tries to get the corrected agenda out as soon as possible.
6. Bryan Pfeffer- Can student forms at the beginning of the year become electronic to fill out and submit? Mr. Sheppard responded that he understands that forms are tedious and time consuming and that principals are looking at ways to make this task less time consuming for next year.
7. Hollie Foust- Inquired about facilities updates, especially at the Elementary buildings. Mr. Sheppard stated the elementary facilities are a top concern and the board is looking into ways to address them.

There was a brief discussion about scheduling a work session to discuss supplementals, auctioning off items at North, 5 year facilities plan, and the Permanent Improvement Fund. A tentative date of September 24, 2013 at 7:00 pm at Baron Hall was agreed upon.

### 14-17 ADJOURNMENT

Motion by Mr. Roden and seconded by Mr. Bell that the meeting be adjourned at 8:54 p.m.

Roll call vote: Mr. Roden, yes; Mr. Kaelber, yes; Mr. Bell, yes; Mr. Sheppard, yes; Mr. Boester, yes  
Motion carried.

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President

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Treasurer